Thomas Jefferson Planning District Commission

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THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Draft Minutes, October 1, 2026

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Gallaway, Treasurer			David Blount, Deputy Director	x	
Mike Pruitt	x		Kate Wythe, Dir of Regional Planning/Ops	x	
Fluvanna County			Taylor Jenkins, Director of Transportation	x	
Tim Hodge			Igor Kalina, PATH Transportation Counselor	x	
Tony O'Brien	x		Isabella O'Brien, Reg. Env. Planner	x	
Greene County			Eamon Lauster, Regional Transp. Planner	x	
Tim Goolsby	x		Lucinda Shannon, Senior Regional Planner		x
James Higgins	x				
Louisa County					
Tommy Barlow	x				
Manning Woodward, Vice Chair	x				
Nelson County					
Ernie Reed (7:05 pm)	x		**GUESTS/PUBLIC PRESENT**		
Jesse Rutherford	x				
City of Charlottesville					
Jen Fleisher	x				
Michael Payne, Chair					

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Vice Chair, Manning Woodward, presided and called the TJPDC meeting to order at 7:03 pm. David Blount took attendance and certified that a quorum was present.

b. Vote to Allow Electronic Participation: None

2. MATTERS FROM THE PUBLIC:

a. Comments by the Public: None.

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b. Comments provided via email, online, web site, etc.: None.

3. ADMINISTRATION:

a. Staff Introduction

Taylor Lowery introduced Eamon Lauster, who began work at the TJPDC earlier this month as a Regional Transportation Planner I.

4. PRESENTATIONS:

a. Blue Ridge Cigarette Tax Board (BRCTB) Six-Month Update

David Blount, Deputy Director, gave an update on activities of the BRCTB, including tax revenue generated in the member jurisdictions, total packs sold by month by jurisdiction, year over year trends, recent activities of the Board, and compliance efforts.

b. PATH Transportation Assistance Fund (TAF)

Igor Kalina, PATH Transportation Counselor, gave an overview of the PATH Transportation Assistance Fund's program goals, the impacts of a pilot "Twice is Nice" grant, new funding available for the program, eligibility guidelines, and an upcoming marketing campaign that will advertise the program's availability.

c. Rural Long Range Transportation Plan

Taylor Lowery, Director of Transportation, gave an overview of the Rural Long Range Transportation Planning process, to include an overview of the region, the transportation/housing connection, regional commuter patterns, and draft plan goals. The plan will be discussed at the November Rural Transportation Advisory Committee (RTAC) meeting, at which time, RTAC will vote on the recommended goals and objectives for the Commission to consider for action in December.

5. CONSENT AGENDA:

a. Minutes of the September 3, 2026, Meeting
b. August Financial Reports
c. Solid Waste Management Plan Resolution
d. TJPDC Financial Management Policy Amendment
e. TJPDC Procurement Policy Amendment

Motion/Action: On a motion by Tony O'Brien, seconded by Mike Pruitt, the Commission approved the Consent Agenda. Jesse Rutherford abstained.

6. OLD BUSINESS:

a. FY28 Projected Budget and Resolution

Christine Jacobs gave an overview of the draft FY28 Projected Budget that sets the per capita rates. The budget is balanced with the assumption of only known or highly anticipated revenue sources and expenses. The draft FY28 budget assumes a $0.72 per capita rate as approved by the Commission at its September 1, 2022, meeting, and 5% or 7% rate increases in each of the local contributions for programs as approved during the local revenues analysis completed in FY26. She noted one change since last month that anticipates receipt of a debris management grant. The projected budget has $3,546,785 in revenues and expenses and requires a total reserve transfer of $163,547 at this point.

Motion/Action: On a motion by Tony O'Brien, seconded by Jesse Rutherford, the Commission unanimously approved the FY28 Projected Budget, as presented.

b. Rural Health Transformation Program

David Blount provided an update on this item, noting that a contract for TJPDC to be an implementation partner with DMAS has been signed. TJPDC will be working closely with the Rappahannock-Rapidan Regional Commission to issue $11.8 million in subgrants for mobile and hybrid care proposals, noting that the next step is to develop a Request for Applications for release in the coming weeks. Once award announcements are made, we will be administering the awarded grants.

7. OLD BUSINESS:

None

8. EXECUTIVE DIRECTOR'S REPORT:

Monthly Report

Christine Jacobs noted that her full report was included in the meeting packet. She highlighted rain barrel workshops that have been scheduled and indicated that there are seven transportation studies in the region in which the PDC is involved.

9. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction: Each Commissioner was invited to share updates from their jurisdiction.

b. Next Meeting – November 5, 2026

i. Finance/Executive Committee Meeting – Audit Review
ii. FY26 Annual Financial Audit Report and Acceptance
iii. FY26 Quarter One (July-September) Financial Report

iv. DHCD Annual Funding Agreement
v. Regional Water Supply Planning Update
vi. Regional Housing Study – Presentation/Regional Strategies
vii. Resolution Authorizing Signing DRPT Master Agreement

10. ADJOURNMENT:

Motion/Action: On a motion by Tony O'Brien, seconded by Jesse Rutherford, the Commission unanimously voted to adjourn the October 1, 2026, Commission meeting at 8:34 pm.

Commission materials
and meeting recording may be found at www.tjpdc.org